

Executive Director's Report
July 23, 2018

Human Resources

Grant's Vacation

I will be out of the office beginning Monday August 6th (Civic Holiday) and returning Monday August 13th. 4 Days

I will also be out of the office beginning Thursday November 15th and returning Friday November 23rd. 5 Days.

I think it is important to mention that while I am out of the office I am always connected. In August I will be in Florida and in November I will be in Mexico. My Cell phone plan is set up to move to a "Talk and Text" with no roaming fees plan as soon as I leave the country. There is a cost for this service but the overall savings is huge. I use my phone to keep connected to my employer regardless of where I am – vacation or otherwise. The cost is not a concern of mine. Our cell phones have become a tool to do our job. Our budget does not allow for this expense to be covered. I identify one staff person to contact me if necessary. I check my business emails every day and will contact the office if I need to. This is the way that I choose to execute my responsibilities while out of the office. This also keeps the role of the BOD one of Governance versus operational. Were there an emergency that would be a different story, however the definition of an emergency differs depending on who is dealing with it. If anything transpired while I was on vacation that the BOD needed to be apprised of it would come from me regardless of where I was. I want to be consistent in terms of the staff's access to board members and also want you all to have the confidence that I am doing what needs to be done.

Georgina 200 – July 1

As I understand the attendance of the event was low. Bill and Michelle were at the event and can provide us a brief update.

Magna Hoedown

We have sold – cash in hand 25 books of Raffle Tickets. We have another 21 in circulation that are unsold or payment pending. I have the balance (4) of our 50 still available. Event Tickets are sometimes more difficult to sell. Friday night is at the lower price point, however the “event” is Saturday and once the talent has been announced, they should start to move. We have sold 1 pair of Saturday night tickets and 2 pair for Friday. The formal Hoedown Kick off was July 5th. Wendy and I attended. It was a rather low key event compared to previous years. We had an opportunity to sample the food prepared by the “Hoedown” caterer. Guests are in for a real taste treat. Please remember that compliments of GTTI, bussing will be provided for those purchasing event tickets. We will have wrist bands that can be picked up at GTTI and the specifics of the bus route will come to us later.

HR Manual Anita and I met and the few minor changes have been made. I will have a copy at the BOD meeting for review.

Summer Camp

Quick Update – We have delivered three of our camps to date. They have all been very successful. The level of creativity of the activities has definitely been elevated. Attendance was low in the first two, but as I understand from Wendy this is not unusual. Our week three camp has 13 campers. Camp registrations are ongoing. The T shirts are a hit.

Bookkeeper

We hired Leslie Patterson and she is a wonderful addition to our GAC team and she purchased raffle tickets.

Renovation of Classroom Space

I am doing some research on tables and chairs for the classroom space. The tables we use in the gallery are in desperate need of being replaced. They too are covered with paint, glue and what I think is ink. For the purposes of the Trillium ask I will use the cost we have for paint and flooring from the quote received from The 2 x 4 Company. I will also include the building of some additional storage that was included in the quote.

The deadline for the proposal is end of business August 15th. I have resubmitted the request for registration for approval to submit with the updated information. Hopefully everything is complete now and the registration will be accepted and approved.

I will start the application prior to my vacation and completed upon my return Monday August 13th.

In closing I think that we are moving forward, good work is getting done. We are in the process of introducing new programming and fundraising initiatives.

The profile of the gallery has been elevated in part, as a result of the new people working with us. We have two new Camp Instructor and a new Artist/Instructor that have brought new and exciting activities to the table. I do think that the overall climate of the GAC is much healthier, the energy is stronger. Internally we all want the gallery to succeed regardless of what has gone before.

The brainstorming we did this past week generated great ideas and conversation and I am moving forward with what is feasible for us at this time. We are definitely jumping on new and exciting opportunities that make sense and we will continue to be strategic in our choices as we move forward.